

Board of Management

13th March 2019

Minutes of the Meeting

Chairman's remarks

Karen welcomed everyone to the meeting, and to Owain to his first Board of Management meeting as County Organiser.

Apologies for absence

Ann Phillips Davies, Tomos Lewis, Tom Bevan, Anthea Phillips, Ros Bushell, Non Thorne, Martha Perkins

1. Minutes of the last meeting

These were read and signed as a true record

2. Matters Arising

- a. Defibrillators have been ordered and paid for – waiting for delivery and dates for training.
- b. Queens ball fines have been invoiced to clubs. Discussion took place regarding South Pems' fine. It was agreed to withdraw South Pems' fine, as a member was informed that they could represent the club, although an attendant. Agreed that clearing up of the event needs to be reviewed, and that Queen, Male Ambassador and attendants need to take ownership of the event.
- c. Caroline James, our new treasurer was welcomed to the meeting, and we look forward to working with her.

3. Correspondence

- a. None

4. Hon. Treasurer's Report

- a. Karen updated members on Account Balances, with a Current Account Balance of £41,213.11 with total available funds of £92,723.56. It was noted that we have a large sum of money sitting in our current account, and this would be looked into with advice from Caroline.
- b. Entertainment Finances were reviewed and was a good result financially, with an estimated profit of £7,682.43, with 2 invoices estimated and awaiting. It was noted that neither judges for Welsh or English Entertainment claimed any expenses and were very happy to help and delighted with welcome and hospitality received. The Ice Cream concession was a bonus and was well received. It was also noted that Robert Thomas' Invoice for lighting services is significantly higher than previously, it was agreed to pay.

- c. The Pub Quiz raised £156.00.
- 5. To Review Membership

Current membership number is 481, compared with 448 at this time in 2018 and 420 in 2017. It is positive to see the numbers going in the right direction.
- 6. Fundraising
 - a. Queen, Male Ambassador and Attendants are organising a fundraising event, an Outdoor Cinema evening. Tania noted that it is looking to be a popular event so encouraged members to book their tickets and spread the word.
 - b. Letters have sent to all Community Councils requesting financial support
- 7. Sponsorship Packs
 - a. Folders have been produced, therefore need to make use. It was decided to revisit previous list of companies to approach, along with documentation to place within packs
- 8. To Receive Rally Tenders
 - a. Ice Cream was awarded to Pointz Castle
 - b. Fast Food was awarded to Cegin Cwm Gwaun
 - c. Lunches was awarded to Cegin Cwm Gwaun. It was asked to clarify if food will be available on the Friday evening during setup as this was not provided last year.
 - d. It was agreed to ask Cegin Cawl Potsh to provide refreshments at the Tug of War Prelim, Field Day Dance and Pre Rally Events, and to ask for donations in return.
- 9. Staff Matters
 - a. Karen, Katie, Tania and Sian had been to the office on a weekend to have a clear out. The office has been rearranged, with new blinds and a lockable cupboard on order.
 - b. It was noted that the County iPad has been returned.
 - c. Members are pleased with new weekly emails.
 - d. The CIO application was thought to have been sent but discovered it hadn't been. Delme and Sian spent a day completing to application, and thanks were extended to them for their assistance. There is a backlog with application, and was agreed not to follow up and leave until September. No CIO actions have been put in place and all systems remain the same. It was agreed that Richard Lewis continue into a second year as president, and that a president elect to be appointed at the AGM
- 10. Any Other Business

- a. Due to a high demand for tickets and limited numbers for the Field Day Dance., a ticket allocation per club according to percentage based on number of members eligible to attend was calculated, set as of membership numbers at the date of the meeting. It was agreed that this was a fair way to distribute tickets between clubs, and any unsold tickets to be returned by 1st April, and redistributed equally. It is up to clubs how they control their allocation, but it would be encouraged to sell to members only.
- b. A review took place in to the County Diaries received every year. It was agreed to stop the production of the diaries, and write to all advertisers informing the decision and thank for their support and introduce other ways of supporting.
- c. It was agreed to offer Llawhaden a new representative for the June meeting, as Owain is now on the committee in his new capacity.
- d. It was requested that we purchase a new water boiler for YFC events. It was noted that the one currently in use is not safe for use and dangerous, as does not have handles. This was agreed. Also requested were new display boards, and promotional material. These were agreed and Owain to look into this further and obtain prices.

11. To confirm date of next meeting

Wednesday 19th June 2019 at 8pm.