

PEMBROKESHIRE FEDERATION OF YOUNG FARMERS' CLUBS
MINUTES OF THE BOARD OF MANAGEMENT COMMITTEE MEETING
17TH OCTOBER 2018

Present: 13 as per Attendance book.

Chairman's remarks.

Karen welcomed everyone to the meeting and congratulated everyone on another busy and successful period in the YFC calendar.

Apologies for absence.

As per the book

1. Minutes of the last meeting held on 13th June 2018
Minutes were read and signed as a true record.
2. Matters arising.

Non's request to buy a defibrillator for the county is in hand and we hope to have a presentation and training evening before the end of the year.
3. Correspondence.
4. Hon. Treasurer's report.
Karen explained to everyone that Cara has stepped down.
Karen to speak to Neil Davies regarding the role of Honorary Treasurer.
Suggestion of reserves if Neil was not able to take the role
Caroline James or Sian Lawrence.
5. To review Ball in a Hall – Ball in a Hall was cancelled due to the adverse weather conditions
Discussion to reschedule: November 10th following the County Winter Fair
Option no fancy dress just turn up
6. 2018 Queen's Ball Update – Tania gave an update of the plans made so far. An event has been set up and tickets and Posters have been designed and discussions are in hand with printers Cleddau Press for printing. The event will remain unchanged but more help may be needed in the run up to the event. Karen reminded everyone of the agreement from last year that any club not providing stewards will be charged. It was discussed to have a rota to include pre and post event set up and clear up for all clubs to follow. Nia to discuss with Tom and rota to be drawn up.
7. 2019 County Annual General Meeting.
 - (a) Date – Wednesday, 18th September 2019
Corresponding date as above
 - (b) Venue – Pembrokeshire Council Chamber –
Action: Pembrokeshire Council Chamber to be booked for the next County AGM.
 - (c) Draft Agenda.
To be decided after the EGM.

In light of changes to CIO it was agreed to look at the agenda again once the various committees and structure of Executive has been decided upon.

8. 2019 Annual Report.- Nia noted that a lot of work is put into the Annual report and the Year Book – more so the year book with Rhiannon taking the role of Editor voluntarily and with sales being disappointing and the sponsorship more than covering the cost of printing it was suggested to amalgamate the two publications.
9. Admission Charges for County Entertainment Competition - £6 all seats at the final
Prelims £5 adults and £3 for concessions.
10. To review County Chairman's part reimbursement.
£300 in previous year.
11. Staff Salaries.
Has not been carried out as the CIO and change of treasurer is ongoing but discussions will be had and back paid as necessary
12. Staff Matters –
Request for bills to be sent within a few weeks of events.

No other matters to discuss.
13. Any other business.

Nia noted that Letters to be sent to current patrons thanking them for their continued support and explaining that their membership will continue.

It was also decided to send out letters to clubs again to try and encourage more people to sign up as patrons.

14. Date of next meeting. – January 16th 2019