

**Pembrokeshire Federation of Young Farmers' Clubs**  
**Minutes of County Board of Management held at Agriculture House, Haverfordwest**  
**on Wednesday, 17<sup>th</sup> January 2018 commencing at 8.00p.m.**

Present: Karen Jones (Chairman of Board of Management), Non Thorne(County Chairman), Alwyn Evans (County President), Cara Norman (Hon. Treasurer), Katie Davies (Vice County Chairman), Tom Bevan (Events Chairman), Alice James (Immediate Past County Chairman), Ann Phillips-Davies (Life Member) Christina Williams (Clunderwen), Delun Evans (Eglwysrwrw), Aled Harper (Fishguard), Steffan Evans (Hermon), Tania Hancock (Keyston), Owain Lewis (Llawhaden), Rebecca Smith (Martletwy), Martha Perkins (South Pembs), Joanne Davies (Tiers Cross), Ros Bushell (Co-opted), Nia George (County Organiser).

Chairman's remarks. - Karen welcomed everyone to the meeting noting that she wasn't going to list the various activities and successes since the last meeting as this would be covered at the Executive committee meeting.

Apologies for absence - Adam George, Brawdyhayscastle Matthew Davies Templeton, Michael Harries

1. Minutes of the last meeting held on 18th October 2017(enclosed). Minutes were read and signed as a true record.
2. Matters arising - Received a letter from LHP regarding what's included in the charges and what is not. A discussion followed and delegates felt that this clarified LHP's position and all agreed to continue with LHP.

Email received from Michael Harries - it was agreed to thank Mikey for his valuable contribution to the management team. Karen asked members of the Board of Management for possible co-options for future meetings.

3. Correspondence.  
Quote from Signspeed and designs for Sponsors folder/booklet/presentation. Folders - Yellow in colour. A discussion followed regarding the numbers to be supplied. It was suggested that a meeting be put together to discuss the content of these folders.
4. Review of Queens Ball - Tom provided a report of Queen's Ball. Currently waiting to hear feedback from the Brithdir Hall. The issue surrounding staffing of the Queen's Ball was raised. This is an ongoing issue that needs further discussion. Clubs have been pushed to provide stewards for the event and it was suggested that clubs be rewarded for supplying a stewards and clubs to be fined for not sending stewards - £100. Appeal from Tom for stewards and the importance of re-iterating what is expected of stewards. Tom and team are regarded as an incredible team and the envy of other counties.

Pro-active - The committee agreed to recommend that for all dances excluding Field Day that each club would be asked to provide a steward. Any club failing to fulfil this would be billed for £100. It was noted that it is important to ask for help appropriate to needs and that people realise the work involved in setting up prior to the event as well as on the night and after.

Non thanked Tom once again and has already asked to book the band for next year.

5. Finance:-
  - (a) Hon. Treasurer's Report & review of finances.  
I'd like to start by congratulating you on the various successes at county and Wales's level in all competitions and events raised.

Since our last meeting there has been quite a lot going on once again with positive financial implications for us as a county.

We now believe the county Chairman's fundraiser to have reached £34,297.50 which I believe Alice is hoping to present to Withybush as soon as she can get a date from them. This is a fantastic achievement, very well done.

The Eisteddfod was a success once again with an income of £1748.42. We have received the costs for the day also shown on your printout which totals £1034.46. So a total profit of £713.96.

The English Public Speaking day with the Tuck Shop brought in £226.86 but the hire of the college will need to come out of this once we receive their bill but it should more than cover it. Also I understand that it has been proposed to tender for a food van outside which will potentially bring in more income.

We've received our first payment of the year for the Wales YFC Lamb Scheme which has generated an income of £306.60 so far so thank you to the members who are selling their lambs via Dunbia and the Lamb scheme and if anyone else can or wants to support I'm sure Nia can provide details.

Also in November the NFU county dinner was held which was a celebration of their hundredth year. A collection was held with a donation to be made to Pembrokeshire YFC. We haven't yet heard how much but I'm sure once again that the donation will be welcomed.

The county Pantomime was once again a storming success not only in promoting what you can do within YFC but also in generating extra income for the county. So far we have raised £2477.30 but are awaiting costs of venues and money raised from the DVD of the panto to be added in the future so the final total we hope will be more.

I also understand that the Patron's scheme is now up to 34 members and as was said earlier the leaders are to be invited to join also which could boost the group even further.

We have also heard from Tom as regards to the massive success once again of this year's Queen's ball which is ensuring that we are heading in the right direction with more events and competitions to come.

Whilst I have thoroughly enjoyed my role as County Treasurer, I would like to submit my intention to stand aside this year and make way for a new Treasurer to take the reins. With growing work and family commitments it was always my intention to stand aside once I had a new business partner in place. Neil Davies joins our team as Haverfordwest Group Secretary and with him brings vast experience gained through heading up Pems Machinery Ring. Neil is keen to take on the role as County treasurer and would like the opportunity to learn the ropes this year ahead of an official handover at AGM in September. Cara moved for the adoption of the report.

Karen thanked Cara for all that she's done. Question as to whether everyone is happy with the suggestion for Neil and to appoint him officially at AGM in September. Cara will oversee the handover until then.

(b) Dates, Venues & Admission prices for future events.

Pantomime Competition - Normally £5 Programme FOC

Raffle: Competing Clubs to provide a raffle prize. Pantomime top 3 performances £6.

6. Membership - Currently 442 in comparison to 404 last year.

7. 2018 County Annual General Meeting:

(a) Venue. Council Chambers

(b) Date. Corresponding date would be the 19<sup>th</sup> September.

8. 2018 County Training Programme.  
County Officials Training.  
Chairman - Previously Immediate Past and County Chairman.  
Secretaries - Nia and new Vice Chair  
Minute Secretaries - Alwyn Evans and Gaynor Hancock  
Treasurers - Helen Hodges

Other Training?

PMR Training courses to organise to give members the opportunity of first aid training and ATV training have been circulated to clubs to give them the opportunity.

9. County 100+ Club - Currently 228 members on the list.

10. County Harvest Festival - South Pembs to be asked to host the next Harvest Festival.

11. Staff Matters

Nia left the room.

It was agreed to continue the current standing practice of banking weekly.

Mentioned that QuickBooks is going well with support from LHP.

Nia had approached Karen with regards to promotional literature to schools brought up in the last meeting and had asked for further clarification on this matter. The sponsor team need to meet to discuss this further - possible use of modern pictures, suggested to approach the Youth Forum to see what would attract more attention.

The Big Give - Possible to have more information on this. Agreed that Nia would report on this in the March meeting.

Query was raised as to whether Fishguard School had been booked for the forthcoming Pantomime competitions.

Field Day - Question as to whether the venue has been approached and booked?

Official recorder - this matter has already been covered in the Competitions Meeting.

12. Any other Business

There was no other business.

13. To confirm date of next meeting **Wednesday 14<sup>th</sup> March 2018.**